

SEND Officer

Temporary Position

September 2017 to August 2018 (in the first instance)

41 hours per week, term-time only plus 3 weeks

Salary Grade 9: £25,951 - £28,485 pro rata, per annum

Actual Annual Gross Salary: £26,417 - £28,996

The Cherwell
School



A Centre of Opportunity

We are seeking to appoint an enthusiastic and hard-working officer to work in our SEND team. The appointed colleague will have a commitment to furthering the attainment and achievement of students with SEND. They will organise the SEND review cycle, as well as liaising with other members of staff and external agencies, ensuring that the needs of students are met. They will be self-motivated and able to manage their work independently, in close collaboration with the Assistant Headteacher for Inclusion/SENCO. They will also be required to work with students with SEND in providing both formal and informal support. This is an excellent opportunity and should you wish to be part of our future we welcome your application.

The Cherwell School is a high performing and oversubscribed comprehensive school in Oxford (1890 students on roll, including 540 in the Sixth Form). We achieved GCSE progress results in the top 10% of all schools in 2016. We are pleased that we hold an 'Outstanding' rating by Ofsted as we feel this is a fair reflection of the school, not least as we recognise that we have the capacity to develop and improve further. We consider ourselves to be 'A Centre of Opportunity' and we aim to make this a deeper reality for all of our students and staff in the years to come. Our aims are supported by our designation as a National Teaching School and by a number of school awards including Investors in People certification, the International Schools Award and the Inclusion Quality Mark. We are committed to the professional learning and career development of our staff and are a School Centred Initial Teacher Training provider as well as a lead National Teaching School within the Oxfordshire Teaching Schools Alliance. We take a lead role in the initial training and professional development of teachers and support staff, and work with other schools to contribute to the raising of standards.

To find out more about the school and to download the Job Description, Person Specification and Application Form for this role please visit our website: www.cherwell.oxon.sch.uk. For further information about the post please contact Mary Maguire, HR Administrator on recruitment@cherwell.oxon.sch.uk or 01865 518257.

To apply for this post, please submit a completed application form (available on our website) along with a cover letter of no more than one side of A4 to recruitment@cherwell.oxon.sch.uk. Please note we cannot accept CV's.

The closing date for applications is Friday 1st September 2017 at 9am

Interviews will be held on Friday 8th September 2017

The Cherwell School and the River Learning Trust are committed to safeguarding and promoting the welfare of all children and preventing extremism; all staff are expected to share this commitment. The successful candidate will be subject to an enhanced DBS check. The Cherwell School is an equal opportunities employer and we welcome applications from a range of ethnic backgrounds to represent diversity in line with our school community.

The Cherwell School is an academy managed by The River Learning Trust, which is an exempt charity and a company limited by guarantee, registered in England and Wales with a registered company number 7966500. Registered Office: The Cherwell School, Marston Ferry Road, OXFORD OX2 7EE United Kingdom